GREATER SEATTLE INTERGROUP OFFICE MOVE

- **Current Lease**
    1. **Lease:** Expires June 1, 2027. The landlord has offered to extend the lease for up to one year, to June 1, 2028, when the building is scheduled for demolition.
    2. **Current monthly occupancy cost:** $7,000 (rent + triple-net charges + utilities)
    3. **Size:** 3,254 sq. ft.
- **Area Served:** Greater Seattle Intergroup supports A.A. meetings along the I-5 corridor, from Lynnwood (South Snohomish County) to Auburn (North Pierce County). A separate Eastside Intergroup office supports meetings on the Eastside.
- **Relocation Goals:**
    1. **Economic:** Reduce the monthly occupancy cost (rent + triple-net charges + utilities) to $5,000 or less.
    2. **Location:** A central location is important, one that is “mutually inconvenient for everyone.” A location near a light rail station would be helpful.
    3. **Size:** Reducing the size to about 2,500 sq. ft. could help lower the rent.
    4. **Additional Considerations:**
        - **Space outside the commercial market:** Consider space outside the commercial rental market, such as shared space in a church. Spaces like these are usually not advertised, so we are asking members who know the buildings in their group’s meeting area to share leads.
        - **Parking:** Free parking, with at least 5 stalls during the day and up to 20 on evenings when meetings are held.
        - **Street presence:** A ground-floor location with visible street presence and signage.
        - **Accessibility:** ADA-accessible entrance and restroom; elevator if not on the ground floor.
        - **Transit and safety:** Bus lines as well as light rail; safe walking access for evening meetings.
        - **Space needs:** Hotline workspace, literature storage and delivery access, meeting or training room.
        - **Lease terms and timing:** Target move-in date, lease length, renewal options.
        - **Moving budget:** Moving and build-out costs.

Questions, suggestions, thoughts, and leads on possible spaces are welcome. Please email Ed at 2028@seattleaa.org.