DISTRICT REPRESENTATIVES AND ALTERNATES

A District Representative is any person who is elected by the District that is within the area served by Intergroup and as included on the geographic map published on the Intergroup website. Districts may elect a District Representative to attend Intergroup Board meetings. District Representatives are, in general, elected for a period of two years and receive guidance and instructions from the groups in the Districts they serve. They attend the Board meetings and Assemblies and are eligible to vote at both. They serve to facilitate the sharing of information to and from Groups and Intergroup. If a District Representative or their alternate is not present at a Board meeting, then a Group Representative from that District may vote at that Board meeting.

For clarification, AA Fellowship halls that are within the geographic area served by Intergroup and who chose to participate may elect one representative for each hall that will serve as their District Representative if the hall is not already represented by a representative from the District they are within.

DUTIES AND RESPONSIBILITIES

A District Representative is an elected, trusted servant of a District. They receive guidance and instruction from the Groups and bring this information to the Intergroup Board Meetings. The District Representative represents the Groups in their District at all Intergroup Board Meetings and carries information back to their District. Each District is entitled to a District Representative and Alternate. Duties shall include:

- Presents a written report of their District Meeting to the Intergroup Board Meetings.
- Brings matters of concern from their District to the Intergroup Board Meetings and presents Motions when requested by their Groups.
- Carries the Group Conscience Question from the Intergroup Board to their District.
- Returns the Group Conscience of their District, in written form (reflecting one vote for each Group participating) to the Intergroup Board on all Group Conscience Questions presented to the Groups.
- Declines to serve concurrently as a Group Representative.
- Assists and encourages the Groups in their District in maintaining current Group Listing Forms at Intergroup.
- Seeks and promotes participation from all the AA Groups and Meetings within their District.
- Provides information when requested to any interested AA member regarding Intergroup activities.
- Includes other suggested responsibilities as follows:
    - Encourages any interested member of AA to attend the monthly Intergroup Meeting.
    - Provides guidance and instruction to incoming District representatives.
    - Attends as many individual Groups and Meetings within the District as possible.
    - Invites representatives of the Intergroup Board and/or the Standing Committees to attend and participate in the monthly District Meeting.
    - Encourages cooperation with the Western Washington Districts within the greater Seattle area.

QUALIFICATIONS

- It is recommended that District Representatives or Alternates have at least two (2) years' immediate, continuous sobriety.
- District Representatives or Alternates shall have the capability of effectively representing their District.

TERM OF OFFICE

- District Representatives and Alternates shall serve a term of two (2) years.
- In accordance with Article III of the Intergroup Bylaws, the Districts may elect a representative to attend Intergroup Board meetings and Assemblies and are eligible to vote at both. The District Representative and Alternate are generally elected to serve for a period of two years.

GROUP REPRESENTATIVES AND ALTERNATES

A Group Representative is any person that is elected by an AA group that is a member of Intergroup. Although they are not eligible to vote at Intergroup Board meetings, they are welcome to attend. Group Representatives represent their group and may vote at an Intergroup Assembly, which is, in general, scheduled twice per year in the Fall and Spring. Each AA group may only have one Group Representative who is eligible to vote at each Assembly.

DUTIES AND RESPONSIBILITIES

A Group Representative is an elected, trusted servant of an AA Group that is served by Seattle Intergroup. Each Group served by Intergroup is entitled to a Group Representative and an Alternate. The Intergroup Group Representative represents their Group at the designated Intergroup Assemblies at which they are eligible to vote. Although they are not eligible to vote at Intergroup Board meetings, it is incumbent upon them to attend and participate. Experience has shown that the ability of the Intergroup to serve the Fellowship is directly affected by the attendance and participation of the Group Representatives and Alternates. Responsibilities and duties include:

- Facilitates communication between Intergroup and the Groups.
- If any Group Conscience Questions (as defined in the Bylaws) arise, Group Reps bring these questions back to their Group and obtain the Group's conscience. If the question is being discussed at a Board Meeting, then the group's conscience is presented, but the Group Rep does not have a vote. If the question is being discussed at an Intergroup Assembly, then the Group Rep will present their group's conscience and have a vote.
- Attends and represents their Group at Intergroup Assemblies and Board Meetings.
- Includes other suggested responsibilities as follows:
  - Announcing at meetings the need for continued support for all the Standing Committees of Intergroup.
  - Encouraging all members of AA to receive the Intergroup Newsletter.
  - Maintaining an up-to-date Group Listing Form with the Intergroup Office.
  - Obtaining an up to date Twelfth Step List from their group and submitting it to the Intergroup Office.
  - Encouraging participation of AA members in all Intergroup activities.

QUALIFICATIONS

- It is recommended that Group Representatives and Alternates shall have at least one (1) year of immediate, continuous sobriety.
- Group Representatives and Alternates shall have the capability to effectively represent their Groups.

TERM OF OFFICE

- Group Representatives and Alternates shall serve a term of two (2) years.